

TOPEKA PUBLIC SCHOOLS	REGULATION NUMBER: 4400-2
SUBJECT: EVALUATION OF CERTIFIED PERSONNEL WITH A MULTIBUILDING ASSIGNMENT	DATE OF ISSUE: 06/18/80 <hr/> REVISIONS: 03/22/85; 10/31/87; 03/01/12 <hr/> PREPARING OFFICE: EDUCATIONAL SERVICES

I. PURPOSE:

To establish procedures for evaluating certified personnel with a multibuilding assignment.

II. PERSONNEL AFFECTED:

Building Principals

III. PROCEDURE:

- A. The primary evaluator of certified personnel with a multibuilding assignment will be an administrator in the building where the person is assigned a majority of the time during the first semester.**
- B. In the case where such a person is assigned equal time in two or more buildings, the primary evaluator will be an administrator in the building where the person is first assigned on Monday during the first semester.**
- C. The primary evaluator must consult with administrators of other buildings in which the person is assigned.**